



TEMPLATE

Full Project Proposal Template

A comprehensive template for proposing disc golf course development on BLM land — site assessment, NEPA pathway, cost estimates, and partnership framework.

EXPLORE Disc Golf

A 501(c)(3) initiative by ElevateUT — explorediscgolf.org

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Disc golf on America's public lands.

Full Project Proposal Template

A comprehensive template for proposing disc golf course development on BLM land — site assessment, NEPA pathway, cost estimates, and partnership framework.

Use this template as the foundation for a formal disc golf course development proposal to a BLM field office. Customize every section for your specific site and partnership.

I. Project Summary

- **Proposed site name and location** (GPS coordinates, legal description)
- **BLM field office and district**
- **Project type:** New 9-hole / New 18-hole / Expansion / Accessibility retrofit
- **Estimated total cost:** \$_____
- **Federal share requested:** \$_____ (via Challenge Cost Share / GNA / other)
- **Non-federal match:** \$_____ (in-kind volunteer labor at DOL rates + cash + donated materials)
- **Timeline:** Design ___months; NEPA ___months; Installation ___months
- **Lead partner organization** with 501(c)(3) status: _____

II. Alignment with EXPLORE Act Priorities

Address each relevant section:

- [Section 112](#) (recreation inventory): How this site fits underutilized recreation identification
- [Sections 214–215](#) (accessibility): Specific accessible features proposed
- [Sections 221–222](#) (youth/veterans): Planned programming
- [Section 131](#) (gateway communities): Relationship to nearby communities
- [Section 341](#) (volunteers): Volunteer capacity and plan
- [Section 351](#) (GNA): If applicable, county/tribal partner identified

III. Site Assessment

Land use plan conformance

- Current Resource Management Plan designation
- Recreation Management Zone or SRMA/ERMA status
- Consistency with RMP recreation objectives (cite specific sections)
- If not currently designated: identify suitable designation or need for plan amendment

Physical site characteristics

- Acreage (15–25 acres for 18 holes)
- Topography, elevation, aspect
- Vegetation type and density
- Soil type and erosion susceptibility
- Water features, wetlands, floodplain status
- Existing infrastructure (roads, parking, trailheads, restrooms)

Resource conflict screening

- Threatened/endangered species; Section 7 consultation status
- Cultural resources: Class III survey status
- Wetlands/waters: Section 404 CWA triggers
- Visual Resource Management class
- WSA or ACEC proximity
- Active grazing allotments
- Mineral rights/leasing status

IV. NEPA Pathway

Select the recommended approach:

- **Categorical Exclusion** — If within existing SRMA, no T&E species, no cultural resources, no wetlands, no WSA, total disturbance under 10 acres. Cite EXPLORE Act Section 312 expanded CEs.
- **Environmental Assessment** — Most likely pathway for new permanent installation. Estimated 12–24 months.
- **Environmental Impact Statement** — Flag only if significant resource conflicts.

Complete the extraordinary circumstances screening ([43 CFR 46.215](#)) for all 12 factors.

V. Course Design Specifications

- Number of holes, total length, par
- Tee pads: Concrete (4'x8') / Aggregate / Natural
- Baskets: Championship-grade, weather-resistant
- Signage: Tee signs, course kiosk, directional arrows, Leave No Trace messaging
- Dual pin placements (distributes wear across 2+ locations per hole)
- ADA accessibility: Minimum 3 accessible tee pads; accessible paths; signage
- Professional course designer or volunteer design committee
- Design review with field office recreation planner

VI. Partnership and Agreement Framework

Proposed agreement type (select applicable):

- Challenge Cost Share Agreement (CFDA 15.225)
- Good Neighbor Authority Agreement (Section 351, via county/tribal partner)
- Cooperative Agreement (ongoing management)
- Volunteer Agreement (Section 341, for installation labor)
- Special Recreation Permit (for organized events post-installation)

VII. Cost Estimate

Item	Qty	Unit Cost	Total
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Item	Qty	Unit Cost	Total
Championship baskets	18	\$400	\$7,200
Concrete tee pads	18	\$350	\$6,300
Tee signs (weather-resistant)	18	\$125	\$2,250
Course kiosk with map and rules	1	\$1,200	\$1,200
Professional course design	1	\$7,500	\$7,500
Fairway clearing	Lump	—	\$3,000
Erosion control materials	Lump	—	\$2,000
Cultural resource survey	1	\$5,000	\$5,000
Biological survey	1	\$3,000	\$3,000
Parking area improvement	1	\$3,000	\$3,000
Accessible features	Lump	—	\$5,000
Subtotal			\$45,450
Contingency (15%)			\$6,818
Total			\$52,268

Volunteer-heavy builds can reduce total to \$15,000–\$25,000.

VIII. Volunteer Labor Plan

- Installation work days: _____ days, _____ volunteers per day
- Volunteer coordination: [Lead organization]
- BLM volunteer agreement: Form 1114-1 or blanket group agreement
- Per Section 341: BLM may NOT require volunteer liability insurance
- Volunteer training: Tool safety, Leave No Trace, BLM site-specific orientation
- Volunteer hours valued at DOL rates for match calculation

IX. Maintenance Agreement

- Partner commits to _____ years of ongoing maintenance
- Minimum _____ volunteer maintenance days per year
- Scope: Basket inspection/repair, sign replacement, tee pad repair, mulching, litter removal, erosion monitoring
- Estimated annual cost: \$1,000–\$5,000
- Quarterly written reports to field office recreation planner

X. Monitoring and Reporting

- Visitor tracking: [UDisc](#) app data + manual trail counter
- Quarterly usage reports
- Annual environmental condition assessment
- Adaptive management: Modify or close holes if resource damage documented
- 5-year comprehensive review with BLM



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Free to use and distribute. Customize and review before submitting to BLM offices or partners.

